GAIN-I Summary (GRRS) Download Guide

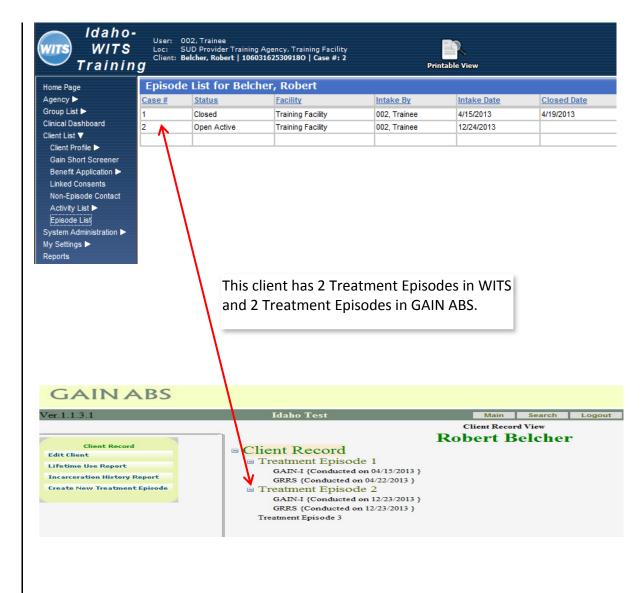
Check the Treatment Episodes in WITS

- Getting here: Login, select the <u>Facility</u>, select <u>Client List</u> on the Navigation Pane (left menu) to generate the Client Search Screen, find client, select <u>Activity List</u>, select <u>Episode List</u>.
- 2. Verify the number of Treatment Episodes.

Check the Treatment Episodes in GAIN ABS

- Getting here: Select <u>Activity List</u>, select <u>Assessments</u>, and select <u>GAIN</u>. Click <u>Sync</u> <u>Client Profile and Perform GAIN Assessment</u>.
- 2. Verify the number of Treatment Episodes.

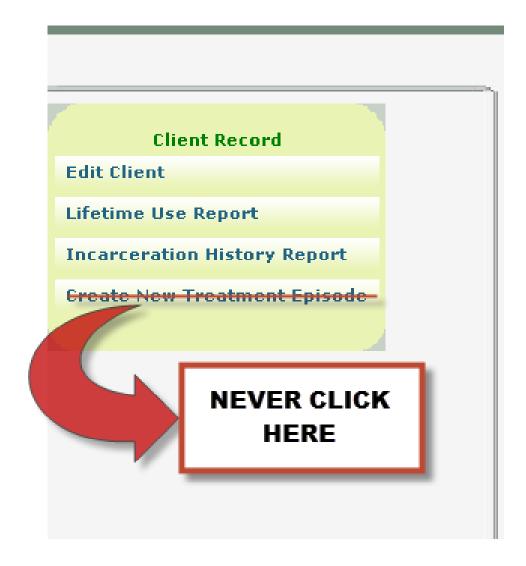
NOTE: When the Treatment Episodes do not align, WITS will not download the GAIN-I Summary correctly.



Setting up WITS before completing a GAIN-I Assessment

- 1. If the client is brand new to the agency, the Clinician should click on Sync Client Profile and Perform GAIN Assessment. When the Chestnut site (a.k.a. GAIN site) opens the treatment episode is created by the system already. The Clinician should NEVER click on Create New Treatment Episode on the GAIN site. A clinician should click on Treatment Episode 1 and proceed to complete the GAIN-I Assessment.
- 2. If a client is returning to treatment and/or needs a new GAIN Assessment, the clinician must look at Episodes in WITS and close the old Treatment Episode (ie., Intake) and open a new Treatment Episode before proceeding to complete the GAIN Assessment. Again, the Clinician should never click on Create New Treatment Episode on the GAIN site.

NOTE: If a new Treatment Episode is not created in WITS when attempting to perform a new GAIN Assessment, and the Clinician attempts to sync and download the GAIN Summary from the most current Treatment Episode in GAIN ABS, a message will appear at the top of the screen stating GAIN ABS was able to sync and download "successfully", yet the system will actually download the previous assessment with a current updated date



Example of how the Wrong GRRS Downloads into WITS

- **1.** A GAIN-I assessment was performed on 4/15/2013 in GAIN ABS Treatment Episode 1.
- **2.** The client left treatment. Treatment Episode 1 in WITS was never closed.
- **3.** The client returns to Treatment and a new Intake is not created in WITS.
- **4.** Treatment Episode 2 is created in GAIN ABS and a GAIN-I Assessment was conducted on 12/23/13.
- 5. When attempting to download the GAIN-I Summary from 12/23/2013 into WITS, the system actually downloads the GAIN-I Summary performed in Treatment Episode 1 (dated 4/15/2013 in this example) due to the relationship of Treatment Episodes in each system not aligning (2 in GAIN ABS vs. 1 in WITS).

